

# Marketing: Tabling Assistant

## Role Summary:

Represent NAMI at community events, distribute materials, promote programs, and support outreach efforts.

## Key Responsibilities

- Staff NAMI informational tables at community events
- Provide friendly, knowledgeable engagement
- Distribute brochures, sign-up forms, and program info
- Assist with event setup and teardown
- Collect contact information for follow-up

## Qualifications

- Friendly, outgoing, and comfortable talking with the public
- Passion for mental health awareness
- Reliable and organized

**Time Commitment:** As needed; typically 2–4 hours per event

**Reports To:** Executive Director