



Tarrant County

NAMI TC Board of Directors – Meeting September 1, 2015

ATTENDANCE: The meeting was called to order at 6:05 p.m. at the MHA office in the Alfred Saenz Conference Room.

Present: Ed Guthrie, Brandon Alexander, Scott Collins, Ruth Collins, Walter Taylor, Donna Correa, Vivian Siao, Jerri Escobedo, Jennifer Nunley

Absent: Elle Valderas, Sherry Fairchild, Rachel Lubke

Quorum: Met

Staff: Sue Adams, Julia Webb

Guests: None

WELCOME: Ed Guthrie welcomed the board.

MINUTES: August 2015 minutes were reviewed with no changes. Ruth Collins motioned to accept the minutes as provided, Jennifer Nunley seconded. Vote passed 8-0-0

TREASURER'S REPORT: The treasurer's report was presented regarding the bank accounts and expenses. Brandon Alexander to add additional column to future reports listing committee to which expenses will be charged.

\$150,000 was placed in the mutual fund with Wells Fargo. The additional \$5,000 approved by the board for addition to the mutual fund was placed in checking. The amount in the mutual fund will allow easier tracking of growth over time.

A motion was made to accept the treasurer's report by Scott Collins and seconded by Jerri Escobedo. The motion passed 8-0-0.

OLD ITEMS: An application process for the benevolence fund is needed which should be rather simple. Jennifer Nunley to create a form of application. The discussion of funds was tabled to the next board meeting.

Membership needs to be increased. The general meetings have been sparsely attended of late.

The letter to mental healthcare providers has been sent out. More brochures are required for the mailing. Rachel Lubke is working on corrections of the brochures. The posters are on backorder from NAMI. We have sufficient letterhead to produce the letters required. Ruth Collins to inquire at post office what would be necessary to obtain bulk mailing discount. Further discussion tabled.

Jennifer Nunley is continuing to work on costs and a program for the board retreat. She will provide proposals as possible.

The board has received seven (7) applications for peer scholarships to the NAMI Texas Conference. There is one more person likely to attend. Applications are due September 24. Additional applicants will be requested at the next general meeting on September 17th. Ed Guthrie will send out email with applicant names for final vote.

NEW ITEMS: NAMI Tarrant County is currently a 2nd year member of the Fort Worth Chamber of Commerce

MONTHLY MEETING PROGRAM TOPICS: Sep 17th: Walk Promotion – An announcement should be made to remind people to purchase their raffle tickets.

Oct 15th: Glenn Wood

Nov 19th: Thanksgiving and State Conference reports

Dec 17th: Christmas party

**BOARD
COMMITTEES:**

Newsletter: Jerri will provide October's feature of "What the Board is up to".
Jennifer Nunley will provide November's feature.

Technology: Rachel Lubke was not present, but Brandon Alexander confirmed the purchase of a new laptop and associated software.

Benevolence: No requests.

Membership: No report.

Hospitality: No report

**NAMIWALK
MANAGER:**

Thirty teams (of a target of 65) have been formed on the website. Several in-kind donations have been received from companies such as Walmart, target and Tom Thumb. Some of the gift cards will be used by the Walk committee to pay for food items for the day of the Walk. Julia Webb continues to work with area hotels for the third "mystery" prize for the raffle.

\$43,000 in donations have been confirmed to date.

Ed Guthrie and Julia Webb have been going out together to raise funds. They will be meeting soon with Oceans Hospital.

Committee meetings for the Walk are on-going. Tobi Jackson is the honorary chair. A meeting on September 8 will be held for committee chairs. A volunteer orientation will be held on September 15.

The entertainment is currently being verified. Julia Webb is working on obtaining a videographer on a pro bono basis. The typical cost is \$1500. We agreed to pay him \$700. T shirts should be in by the end of the week

Upcoming events for outreach are a health fair and parade on September 12; a Chamber of Commerce mixer on September 2; and a presentation to Cancer Care Services on September 4. The NAMIWalk is listed on the Chamber of Commerce website and will appear in the Fort Worth Star Telegram.

A contract has been signed for Pavilion 1 at Trinity Park for the Walk. The Walk route has been determined and will be sent to the barricade company.

Ed Guthrie, Junnifer Nunley, Vivian Siao, Walter Taylor, Brandon Alexander, Jerri Excobedo, and Donna Correa volunteered to make calls for the Walk.

An email blast was requested to remind people to purchase tickets for the raffle. The Walk is currently under budget.

EDUCATION:

Family-To-Family will be held at MHA and will begin September 14, and Peer-To-Peer classes will begin two weeks later on September 28.

Training for Connections facilitators is completed. Training for Peer-to-Peer facilitators will take place on September 11 in San Antonio. Four people have applied to take the training. It was decided that facilitators should have taken Peer-to-Peer previously. Based on that decision, a motion was made by Scott Collins to approve \$750 to pay for two people to attend Peer-To-Peer facilitator training and seconded by Jennifer Nunley. The motion passed 8-0-0.

Follow-up: Via email on September 10, the board was notified by Ed Guthrie that the two individuals approved were unable to attend the training. Two other individuals were suggested to attend the training in their place. Vote took place via email. Yes - 6, No - 0, Non-responses - 6.

ADVOCACY/ LEGISLATIVE REPORT:	No report given
MEMBERSHIP:	Four new/renewals through NTC; three online new/renewals
OPPORTUNITIES:	September 14 – Seeds of Hope luncheon September 19 – ULGDYP Emails to be sent out for volunteers
TABLED ITEMS:	Benevolence funding Letters to mental healthcare providers Board retreat
ADJOURNMENT:	Meeting was adjourned at 7:00 pm. A special meeting will be held on September 22 to finalize Walk items. Next regular meeting is on October 6, 2015.

Respectively submitted,

Ruth Collins, Secretary