



Tarrant County

NAMI TC Board of Directors – Meeting August 6, 2015

ATTENDANCE: The meeting was called to order at 6:10 p.m. at the MHA office in the Alfred Saenz Conference Room.

Present: Sherry Fairchild, Ed Guthrie, Brandon Alexander, Scott Collins, Ruth Collins, Walter Taylor, Donna Corea, Vivian Siao, Rachel Lubke, Jerri Escobedo

Absent: Jennifer Nunley, Elle Valderas

Quorum: Met

Staff: Sue Adams

Guests: Candi King, Cynthia Soresh

WELCOME: Sherry Fairchild welcomed the board, introduced new members, and provided time for members to share why they serve on the board

MINUTES: July 2015 minutes were sent via email and the vote held via email for approval. Minutes approved 7-yes, 0-no, 5-non-responses

TREASURER'S REPORT: The treasurer's report was presented regarding the bank accounts and expenses.

Brandon Alexander will update Wells-Fargo with the amount to be transferred to the mutual fund as approved by the board previously.

Brandon Alexander provided an update on the audit. We are not able to have the audit until several items in the office are updated. Brandon and Sue Adams will work on the updates.

OLD ITEMS: Ed Guthrie provided an update on the contract negotiation with Julia Webb. A compensation of 3.0% on every dollar raised was agreed to by both sides which places Julia's compensation in the middle range as investigated and reported last month. This amount is less than approved by board; therefore, no vote was required.

Board members were thanked for signing up to serve at the registration table. Brandon Alexander agreed to serve in September for Scott Collins as Scott will be out of town.

A review was made of the applications for the San Antonio training for the Connections support group and Peer-to-Peer facilitators. A discussion of the available funds was held. Elle Valderas had previously given \$1500 of the advocacy funds to be used for this purpose. The education fund was going to sponsor peers who wanted to attend the NAMI state convention in Dallas. It was recommended that we could use \$1,000 from Vivian's concert in May. Rachel Lubke will determine if the trainees could stay with her extended family in San Antonio. Visitors were dismissed for the discussion of applicants. A discussion was held of the strengths and drawbacks of the various applicants. In addition, two of the Board Members wanted to contact other individuals that it was felt would expand the scope of the various groups. A motion was made by Rachel Lubke to send Catherine and Jay to the Connections training. The motion was seconded by Ed Guthrie. The motion passed 9-0-0. NOTE: an email was sent by Ed Guthrie to the board on August 25, 2015 to recommend Catherine Wightman, Sue Ireland, and Terry Takvorian be sent to the Connections training based on Sherry Fairchild's recommendation. The funding would be no more than \$950 for the three people. The vote passed 8-yes, 0-no, 4-non-response.

Three applications were received for scholarships to the NAMI Texas conference. Registration is \$125 for the full conference or \$50 for Saturday only. 10 scholarships for Saturday only with a \$25 per diem were previously approved. Sherry Fairchild will arrange for the loan of a MHA van for transportation. Another email will be sent out to check for further interest.

NEW ITEMS:

Board meetings will be held on the first Tuesday of the month through December to accommodate board members schedules. The first board meeting on the new date will be September 1, 2015. In addition, Julia has requested an additional meeting with the board on September 22, 2015 to continue preparations for the walk.

Visitor lists were distributed for calling to Scott Collins, Walter Taylor and Ed Guthrie

Constant Contact: Rachel will format and send out emails in Constant Contact, but Board Members must provide her with the text.

**MONTHLY MEETING
PROGRAM TOPICS:**

Aug 20th: Dr. Stewart Keller
Sep 17th: Walk Promotion
Oct 15th: Glenn Wood
Nov 19th: Thanksgiving and State Conference reports
Dec 17th: Christmas party

Sherry recommended moving the Christmas party to Friday, December 11 in order to accommodate the singers and the dance troupe's schedules.

Sue has been calling the church about the change, but they have not responded. NOTE: an email contact from Sue Adams was sent to the board on August 17 that the church is fully booked on Thursdays and Fridays. The only open day is December 17 for which we are already on the calendar.

**BOARD
COMMITTEES:**

Newsletter: A new feature "What the Board is up to" has been added. Ruth Collins provided the August feature and Brandon Alexander will provide the September feature. Other Board members will be contacted to provide features in the future.

Technology: Rachel will be speaking with the contact for a new laptop soon. The plan is to obtain the new laptop before submitting the old laptop for repairs to ensure continuity of service.

Benevolence: No requests

Membership: Calls are continuing to be made by Jennifer Nunley.

Hospitality: No report

**NAMIWALK
MANAGER:**

Rachel Lubke provided an update on the funds raised so far for the walk. \$36,800 has been verified. Julia is working on verifying the other donations and requests the board members to not use the E2 system.

Rachel Lubke reported that Julia is scheduling a volunteer meeting. September 18, 2015 was suggested, but it was determined that Friday nights would likely not be acceptable.

Jerri Escobedo reported that a barricade company has donated barricades, set up and tear down for the walk. The donor needs to know the route as soon as possible. Carlos DeAnda has volunteered to work on the route. Brandon Alexander volunteered in the meeting to help Carlos. Sherry recommended that they obtain the LOSS team map to facilitate matters.

Tickets for the raffle were handed out to members not present at the kick-off. Prices will remain at 1 ticket for \$10 or 3 tickets for \$25. Tickets are due October 1 so the drawing can take place at the Walk.

The attendance at the kick-off luncheon was 93.

A discussion was held regarding incentive prizes from in-kind donations. Rachel Lubke stated that E2 can monitor the responses to the incentive contests.

Jerri requested people go out with her or individually to request sponsorships and in-kind donations. Sponsorship folders are available.

Sue suggested a team be formed to honor Nicole Cates. Vivian Siao is working with the Ledfords to hold a recital at the end of September or early October. Sherry is working with Jetta and the Addict to set up a benefit rock concert at Lola's.

EDUCATION:

Family-to-Family and Peer-to-Peer classes will begin in September. Field and Melanie Ledford will be teaching Family-to-Family and Ed Guthrie and Rachel Lubke will teach Peer-to-Peer. Both will be held at MHA. There is a conflict with two of the Mondays due to an evening meeting at MHA. Rachel Lubke requested text for the Constant Contact email for both classes and she will send out email blasts.

Sue Adams will look for a training class for Basics facilitators. We currently only have one trained facilitator.

**ADVOCACY/
LEGISLATIVE
REPORT:**

No report given

MEMBERSHIP:

Six new/renewals through NTC; no online new/renewals

OPPORTUNITIES:

The affiliate is running low on brochures. Extra amounts will need to be printed for distribution to hospitals. Rachel Lubke recommended writing proposals to printers to possibly obtain the services pro bono. It was mentioned that if we were to change locations, we should decide prior to the printing of the brochures. Further discussion was held of possible places to hold the meetings such as the Parenting Center on University Drive and St. Patrick's Cathedral's new annex. The current cost for the facility at University Christian Church was not known.

TABLED ITEMS:

Scholarships for NAMI Texas conference

Brochure reprinting

ADJOURNMENT: Meeting was adjourned at 8:55 pm. Next regular meeting is on
September 1, 2015.

Respectively submitted,

Ruth Collins, Secretary